

This Privacy Not yOur contact details are The University of Reading, Whiteknights

House, Reading, Berkshire, RG6 6AH, United Kingdom.United

job, and communicate with you throughout the application process. Our recruitment processes are not based solely on automated decision-making.

We need to process your personal information to take steps with a view to entering into a contract with you. We may also need to use or disclose your information for the following statutory or public interest purposes. For example:

- for equal opportunities monitoring;
- to respond to and defend against legal claims;
- to prevent or detect fraud;
- to demonstrate the University's compliance with UK Visa and Immigration requirements for jobs in the UK;
- to help us make any reasonable adjustments for disability, as requested by you;
- for research and statistical purposes, but no information which could

RETENTION OF YOUR DATA

unfounded, repetitive or excessive. Alternatively, We may refuse to comply with your request in these circumstances. If you would like to exercise your rights or have any concerns regarding how We have handled your personal information, please contact our Data Protection Office at imps@reading.ac.uk.

Some rights are dependent on the lawful basis for processing your information. If We have legitimate grounds to not carry out your wishes, these will be explained to you in response to your request.

You also have the right to complain to the Information Commissioner's Office.