

## Safety Matters

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## Learning from H&S

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Learning from experience is valuable preferably when it's someone else's experience and it hasn't involved you in any pain! Audits are used to check that policies and procedures are being implemented effectively an having the desired resul reducing health and safety risks to staff and students). The h0.0017 an( thaud2.ihln&e.on of Quality A)e e

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to H&S

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- Lack of local induction procedures for new starters.
- Inadequate training records without a written record of training delivered/received, it's very difficult to plan refresher training or prove competence to auditors.

to H&S

dealing with issues as they arise, rather than reviewing arrangements to find out what is, and is not, working.

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- Inadequate training records without a written record of training delivered/received, it's very difficult to plan refresher training or prove competence to auditors.

so the following are examples of good practice that could be adopted elsewhere in the University:

We like to give credit where it is due,

- Job descriptions with specific H&S responsibilities written in (Projects team in FMD).
- Appointment of a School Director for H&S (Human and Environmental Sciences).

©University of Reading 2008 Page 1 of 2 In 2007 the University embarked u an ambitious programme of fire sa upgrades of some of our older bu The aim of the programme is to en that the risk from fire to people in

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