

Procedure for appeals against termination of registration resulting from non-submission of a thesis by the Maximum Registration Date

Introduction

1. The purpose of this document is to outline the appropriate procedures to be followed in the event that a research student does not submit their thesis by their Maximum Registration Date.
2. The policy and procedures set out below apply specifically to PhD and MPhil students. They would also normally apply in cases where the research element of a Professional Doctorate programme has not been submitted by the Maximum Registration Date.
3. In following the procedures outlined in this document, staff should at all times ensure that they use the appropriate level of confidentiality.
4. In the event that a research student does not submit their thesis by the Maximum Registration Date, the Doctoral Research Office will write to the student within 14 days following the expiry of the Maximum Registration Date to inform them that their registration is being terminated. The student will be informed that they have the right to appeal against termination of their registration and will be provided with a link to the details of this procedure.

5. Stage 1: Consideration of the case

Two circumstances must be distinguished for the purpose of this procedure:

- (a) A student who ~~181~~ submit a request for an extension within the allowable time period set before and Extensionsⁱ

